

GRM Bodycraft Ltd. Privacy Policy

This privacy policy will explain how GRM Bodycraft Ltd. uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
- Privacy policies of other websites
- Changes to our privacy policy
- How to contact us
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What data do we collect?

GRM Bodycraft Ltd. collects the following data:

- Personal identification information - specifically your name and email address

How do we collect your data?

You directly provide GRM Bodycraft Ltd. with the data we collect. We collect data and process data when you voluntarily complete the "Contact Us" form on our website.

How will we use your data?

GRM Bodycraft Ltd. collects your data so that we can respond directly to your query or feedback which you voluntarily submit via the "Contact Us" form on our website. The data you provide helps us respond to your query or feedback in the most helpful and direct way.

GRM Bodycraft Ltd. will not share your data with any third parties or partner companies.

How do we store your data?

GRM Bodycraft Ltd. securely stores the data you submit via the "Contact Us" form in a password protected email account - "enquiries@grmbodycraft.co.uk". The password for this email account is changed every 3 months and is never shared with anyone outside GRM Bodycraft Ltd.

GRM Bodycraft Ltd. will keep your personal identification information for no longer than it takes us to successfully answer your query or respond to your feedback. We aim to respond to all customer emails within 10 working days. Once we have successfully answered your query or responded to your feedback, we will delete your data by manually deleting all messages received via the "Contact Us" form from the email account "enquiries@grmbodycraft.co.uk".

Marketing

GRM Bodycraft Ltd. agree not to use your email address for the purposes of marketing, and will not share your personal identification information with any third parties or partner companies.

What are your data protection rights?

GRM Bodycraft Ltd. would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request GRM Bodycraft Ltd. for copies of your personal data. We may charge you a small fee for this service.

The right to rectification - You have the right to request that GRM Bodycraft Ltd. correct any information you believe is inaccurate. You also have the right to request GRM Bodycraft Ltd. to complete information you believe is incomplete.

The right to erasure – You have the right to request that GRM Bodycraft Ltd. erase your personal data, under certain conditions.

The right to restrict processing - You have the right to request that GRM Bodycraft Ltd. restrict the processing of your personal data, under certain conditions.

The right to object to processing - You have the right to object to GRM Bodycraft Ltd.'s processing of your personal data, under certain conditions.

The right to data portability - You have the right to request that GRM Bodycraft Ltd. transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: enquiries@grmbodycraft.co.uk

Call us at: 0131 560 1840

Or write to us: GRM Bodycraft, 1 West Telferton, Edinburgh, EH7 6UL

Privacy policies of other websites

The GRM Bodycraft Ltd. website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

GRM Bodycraft Ltd. keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 26 June 2019.

How to contact us

If you have any questions about GRM Bodycraft Ltd.'s privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: enquiries@grmbodycraft.co.uk

Call us: 0131 560 1840

Or write to us at: GRM Bodycraft, 1 West Telferton, Edinburgh, EH7 6UL

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that GRM Bodycraft Ltd. has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office via this link: <https://ico.org.uk/global/contact-us/>